

**Mt. Zion District Library Board of Trustees  
Minutes of the November 14, 2023 Meeting**

President S. Jesse called the meeting to order at 7:00 PM. Members present: Sheri Jesse, Holly Larson, Stephen Rathnow, Michele Stine, Alison Mendenhall, Michael Van Pelt, Dan Martin.  
Library Director: Ashley Batchelder

**Agenda:**

Motion Mendenhall to adopt the agenda. Second Martin. Motion carried.  
Motion Rathnow to adopt the modified agenda. Second Stine. Motion carried.

**Minutes:**

Motion Rathnow to approve the October 10, 2023 Regular Meeting minutes. Second Mendenhall. Motion carried.  
Motion Rathnow to approve September 12, 2023 Budget & Appropriation Ordinance Hearing meeting minutes. Second Mendenhall. Motion carried.  
Motion Stine to approve October 23, 2023 Special Meeting minutes. Second Martin. Motion carried.

**Financial Report:**

Motion Larson to approve the current bill list. Second Martin. Motion carried.  
Income Statement for Month Ending October 31, 2023.  
Financial Statement for Month Ending October 31, 2023.  
Discussion held regarding the Treasurer's Report.

**Librarian's Report:**

Discussion held.

**Committee Reports:**

Building and Grounds: No report.  
Finance: No report.  
Personnel: No report.

**New Business:**

Midwest Pano Quote tabled.  
Motion Van Pelt to approve TruGreen Renewal with same service plan. Second Mendenhall. Motion carried.  
Motion Larson to approve Carpet Cleaning quotes. Second Mendenhall. Motion carried.  
Motion Rathnow to approve Staff Holiday bonus. Second Stine. Motion carried.  
Discussion held on Chapters 7, 8, 9 of Serving Our Public 4.0: Standards for Illinois Public Libraries.

Meeting adjourned at 7:47 PM.

Respectfully submitted,

Holly Larson  
Mt. Zion District Library Board Secretary